

Queen of Angels PTO Meeting Minutes

October 17, 2019

6:30 pm in the QofA Library

This was the founding resurrection meeting of the Queen of Angels Parent-Teacher Guild. Mrs. Christine Torok began the meeting at 6:40 with an introduction followed by group prayer. She went on to introduce Mrs. Stonebraker and the teachers present as faculty representatives.

I. Mrs. Torok read the Purpose Statement and Mission Statement in existence from the previous Guild. It was with clear understanding that the formation of this PTG was to support the school in all manners of development as well as offer financial growth opportunities.

II. Mrs. Torok initiated the election of officers, beginning with President. Two candidates were selected, and it was passively agreed on by the collective that they could share the role as Co-Presidents. This eliminated the Vice President position. Treasurer position also selected 2 candidates who are Co-Treasurers. The Secretary role was determined last.

New Officers / Board

Amanda Giacobbi	Co-President
Mylene Nguyen	Co-President
Tiffany Althof	Secretary
Bridget Faulk	Co-Treasurer
Denver Faulk	Co-Treasurer

As soon as officers were in place, it was agreed that we should switch our group name from Parent-Teacher Guild (PTG) to Parent-Teacher Organization (PTO).

III. It was asked that all in attendance introduce themselves. Afterwards, Amanda opened up a discussion focusing on the Guiding Principles of the PTO. The following principles were recorded.

- Fundraising
- Marketing/Enrollment
- Event Planning
- Teacher Support
- Funding School Projects

IV. It was decided that the Board will utilize Google Docs and the Remind App for future communications with members.

V. Mrs. Torok discussed 3 upcoming fall/winter events that Queen of Angels Staff would like the PTO to takeover or assist with.

- A PTO planned and run Social after the Christmas Show on Dec. 12th
- Elves 'R Us – classroom gift making projects
- Christmas Event

An email blast will be sent out to allow members to sign up for committees. An Events Ideas list will be included with the sign-up list to gather ideas from everyone.

VI. Upcoming Plan

- The first PTO board meeting will be held on Thursday, November 7.
- A full PTO member meeting will follow in mid-November with date TBD.
 - At this meeting, the Board will announce committees and committee Chairs.

VII. Mrs. Stonebraker and staff thanked everyone for attending and the meeting was ended.